



H.P. Forest Department
INTEGRATED DEVELOPMENT PROJECT (IDP) For

Source Sustainability And Climate Resilient Rain-fed Agriculture
(Implemented by H.P. Natural Resource Management Society)
District Project Officer, (IDP), Sirmaur at Nahan, Tel & Fax: - 01702-222423.
Email Id: dponhn@gmail.com

Office Order No. 208

Dated, Nahan the 22/11/2024

Subject: Call for Proposals/application from Individual Beneficiaries.

Type of Grant: Grants for Individual and Group Beneficiaries.

Himachal Pradesh Integrated Development Project (HPIDP) has received a Grant from the World Bank and is inviting a request from eligible individual and Group beneficiaries from various Project GP. (hereinafter called "Applicant") for submission of applications for only those items as per list attached under Matching Grant Scheme. The eligibility criteria, application form etc are attached as per annexure. Application should send their application to respective Assistant Project officers (APO), HPIDP, viz Nahan, Rajgarh & Paonta Sahib or to DPO Sirmour as per schedule below:

| Sr. No. | Particulars | Date |
|---------|---|------------------|
| 1 | Submission start date of Application | 22 November 2024 |
| 2 | Last Date for submission of application | 22 December 2024 |
| 3 | Scrutiny of eligibility and forwarding application to District Project Officer, Shimla, HPIDP | 07 January 2025 |
| 4 | Technical and Financial assessment, Prioritization and budgeting, Announcement of Awardees | 22 January 2025 |
| 5 | Execution of Grant agreement and Grant distribution | 29.01.2025 |
| 6 | Procurement of items, submission of bills | 06 February 2025 |
| 7 | Verification of asset, Receipt of Utilization Certificate (UC), Preparation of Grant Closure Report (GCR) | 23 March 2025 |

/ District Project Officer,
(IDP) Sirmaur at Nahan

Endst. No. 1582-85

Dated Nahan, the 22/11/24

1. Pr.CCF-cum-Chief Project Director, IDP Solan for Information please.
2. All APOs for informarion and further necessart action. They are directed to give wide publicity to Matching Grant Scheme at Panchayat level under information to this office.

/ District Project Officer,
(IDP) Sirmaur at Nahan

ELIGIBILITY CRITERIA FOR PARTICIPATING WUGs and PGs (WUGs/PGs)

To be eligible for consideration for receiving MG, WUG/PG under the window for groups should meet the following minimum criteria*:

1. Groups should be either formed or strengthened under the Project. Consideration will also be given to high potential groups not formed under the project, but which are operational in the project area, if the grant objective aligns with the PDO.
 2. It should be functional, as certified by the local facilitating team (comprising frontline staff)
 3. It should have at least 5 active members (not more than one member from any household)
 4. Well function WUGs/PGs will be considered for grant even if they have received similar grants from other sources previously.
 5. It should have an Aadhaar-linked bank account in a public sector bank, in the name of the WUG/PG with two/three signatories. In case appropriate banking facilities are not available in the Panchayat area, the account may be opened with any other bank operating in nearby area, with prior approval from the concerned DPO.
 6. Each WUG will deposit its own account upfront share of 5% of the total cost of the assets towards O & M. In addition, groups will also contribute to the GP level OMIF account, equivalent to 1% of the total cost of asset/work granted.
 7. Group will submit a Business plan with detailed costing and specification for the use of grant, money.
 8. New applicants with strong proposals but who have not received any support will be proffered
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Group Grants will range from INR 40,000 to INR 1, 50,000 /- per group; on average, INR 3 lakhs is allocated per participating GP.

CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM WUG/PGs

1. Women/s Groups or groups led by women.
2. Predominantly vulnerable HH members (>70%)
3. Groups with member's land in contiguous patch
4. More members having contributed upfront
5. Clarity of costs, benefits and cost sharing norms among users, and between WUG and IDP
6. Applications with plans which are better aligned with the project objectives

7. Implementable in a short time span (6 months to 1 year receive highest priority)

ELIGIBILITY CRITERIA FOR PARTICIPATING INDIVIDUALS

To be eligible for applying for a MG under the window for individuals, a person should meet the following minimum criteria*:

1. Ordinarily a resident of a GP included under the Project (male or female)
 2. A farmer (own land, sharecropper, leased land etc.)
 3. At least 18 years of age
 4. Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ ownership of animals (Registration certificate)/any other certificate as per Government guidelines; such land should also be in possession of the applicant/s, and free of any ownership conflict/s
 5. Aadhaar-linked bank account in a scheduled bank, held by the beneficiary.
 6. Clear articulation of plan for use of grant money.
 7. New applicants with strong proposals but who have not received any support will be preferred
- It may be noted that application does not guarantee receipt of grant, there will be a process of evaluation and prioritization of applications before grantees are announced. Scale of Grant would be up to a maximum of INR . 30,000 /- per individuals.

CRITERIA FOR PRIORITIZATION OF APPLICATIONS FROM INDIVIDUALS

1. Classified as vulnerable (per GPRMP)
2. Widow women
3. Other Women applicants and beneficiaries
4. SC and ST applicants and beneficiaries
5. Economically Weaker Section (EWS)
6. Person having fallow arable land (Minimal Returns)
7. Households mentioned in Socio Economic and Caste Census (SECC) Report

CONTACT DETAILS OF OFFICIALS/OFFICERS FOR CLARIFICATION

| | |
|---------------------------------------|------------|
| 1. Assistant Project Officer, Nahan | 9219179154 |
| 2. Assistant Project Officer, Paonta | 9219179154 |
| 3. Assistant Project Officer, Rajgarh | 9816125781 |

LIST OF ELIGIBLE ITEMS/WORKS, INDICATIVE PRICE LIST (IPL) AND PROJECT SHARE/CONTRIBUTION Goods for Group Beneficiaries

| Sr. No. | Name of Goods/Items | Project share | |
|-----------|--|---------------|--------|
| | | Vulnerable | Others |
| A. | Irrigation Support (Sprinkle, Drip, Pipes & Pump etc.) | | |
| 1. | Drip irrigation system | 80 % | 80% |
| 2. | Sprinkler irrigation system | 80 % | 80 % |
| 3. | HDPE Pipes for irrigation | 80 % | 80 % |
| B. | Agriculture tools & equipment's/machines (Automatic/Semi-automatic) | | |
| 1. | Power Tiller (Below 8HP/8BHP and Above) | 50 % | 40 % |
| 2. | Power Weeder | 50 % | 40 % |
| 3. | Reaper cum Binder | 50 % | 40 % |
| 4. | Disc/MB Plough | 50 % | 40 % |
| 5. | Cultivator | 50 % | 40 % |
| 6. | Harrow | 50 % | 40 % |
| 7. | Leveller Blade | 50 % | 40 % |
| 8. | Furrow Opener | 50 % | 40 % |
| 9. | Reversible Mechanical Plough | 50 % | 40 % |
| 10. | Chisel Plough | 50 % | 40 % |
| 11. | Strip Till Drill | 50 % | 40 % |
| 12. | Seed Drill | 50 % | 40 % |
| 13. | Multi Crop Planter | 50 % | 40 % |
| 14. | Turbo Seeder | 50 % | 40 % |
| 15. | Happy Seeder | 50 % | 40 % |
| 16. | Rotavator | 50 % | 40 % |
| 17. | Potato Digger | 50 % | 40 % |
| 18. | Tractor Drawn Reaper | 50 % | 40 % |
| 19. | Zero Till Seed Cum Fertilizer Drill | 50 % | 40 % |
| 20. | Ridge Furrow Planter | 50 % | 40 % |
| 21. | Pneumatic Planter | 50 % | 40 % |
| 22. | Thresher | 50 % | 40 % |
| C. | Post Harvest equipment and Machines (Post harvest/Value Chain support) | | |
| 1. | Mini Rice Mill | 60 % | 50 % |
| 2. | Mini Dal Mill | 60 % | 50 % |

| | | | |
|-----------|--|------|------|
| 3. | Oil Mill with filter press (for all types of horticulture/food grain/oilseed crops) | 60 % | 50 % |
| 4. | Extractor (for all types of horticulture/food grain/oilseed crops) | 60 % | 50 % |
| 5. | Pomegranate Aril Extractor | 60 % | 50 % |
| 6. | Dehydration unit/Pricking Machine/Humidifier (for all types of Horticulture/Food grain/oilseed crops) | 60 % | 50 % |
| 7. | Packing Machines (for all types of horticulture/food grain/oilseed crops) | 60 % | 50 % |
| 8. | All types of Boiler/Steamer/Drier (for all types of horticulture/ food grain/oilseed crops) | 60 % | 50 % |
| 9. | All types of Washing Machines (for all types of horticulture/food grain/oilseed crops) | 60 % | 50 % |
| 10. | All types of Grinder/Pulveriser/Polisher (for all types of horticulture/food grain/oilseed crops) | 60 % | 50 % |
| 11. | All types of Cleaner-cum-Grader/Gradient separator/specific gravity separator (for all types of horticulture/ food grain/oilseed crops) | 50 % | 40 % |
| 12. | All types of Power driven Dehusker/sheller/Thresher/Harvester/De-spiking/Deconing Machine/Peeler/Splitter /Stripper (for all types of horticulture/ food grains/oilseed crops) | 60 % | 50 % |
| D. | Other (Items supporting climate smart technology) | | |
| 1. | Solar fencing | 70 % | 70 % |
| 2. | Plastic Mulch Laying Machine | 50 % | 40 % |

Goods for Individual Beneficiaries

| Sr. No. | Name of Goods/Items | Project share | |
|---|--|---------------|--------|
| | | Vulnerable | Others |
| A. Irrigation Support (Sprinkle, Drip, Pipes & Pumps etc.) | | | |
| 1. | Drip irrigation system | 80 % | 80% |
| 2. | Sprinkler irrigation system | 80 % | 80 % |
| 3. | HDPE Pipes for irrigation | 80 % | 80 % |
| 4. | Hose Pipe | 50 % | 40 % |
| 5. | Solar Pump | 90 % | 80% |
| B. Agriculture tools & equipment's/machines (Automatic/Semi-automatic) | | | |
| 1. | Power Tiller (Below 8HP/8BHP and Above) | 50 % | 40 % |
| 2. | Power Weeder | 50 % | 40 % |
| 3. | Reaper cum Binder | 50 % | 40 % |
| 4. | Knapsack Spray Pumps (Power-operated) | 50 % | 40 % |
| 5. | Brush Cutter | 50 % | 40 % |
| C. Minor Agriculture tools (Mechanical) | | | |
| 1. | Knapsack Spray Pumps (Manual) | 50 % | 40 % |
| 2. | Manually Operated Tool Kit* | 50 % | 40 % |
| 3. | Seed treating drum | 50 % | 40 % |
| 4. | Drum Seeder (4 rows below and 4 above) | 50 % | 40 % |
| C. Post Harvest equipment and Machines (Post harvest/Value Chain support) | | | |
| 1. | Vegetable Crates/Kilta Baskets | 50 % | 40 % |
| 2. | Winnowing Fan | 50 % | 40 % |
| 3. | Maize Sheller | 50 % | 40 % |
| 4. | All types of Solar Driers (for all type of horticulture/food grain/oil seeds crops) with floor area of about 400 to 1000 sq. feet. | 60 % | 50 % |
| 5. | Tarpaulin (HDPE, 200 GSM, 15 ft X 18 ft) | 50 % | 40 % |
| 6. | Manual/Electric Chaff Cutter (2HP) | 50% | 50% |
| D. Other (Items supporting climate smart technology) | | | |
| 1. | Seedling Trays (50/75/90 Cavities) | 50 % | 40 % |
| 2. | Poly Tunnels (Size: 3.6M ³) | 50 % | 50 % |

| | | | |
|------------|---|------|------|
| 3. | Mulchingsheets | 50 % | 40 % |
| 4. | Eco-friendlyLightTrap | 50 % | 40 % |
| 5. | Pheromonetraps | 50 % | 40 % |
| 6. | Stickytraps | 50 % | 40 % |
| 7. | Solarlighttraps | 50 % | 40 % |
| 8. | HDPEVermibeds(12ftx4ft x2 ft) | 50% | 50% |
| D.1 | Name of Works | | |
| 1. | Roofrainwaterharvestingstructure-- individual | 50% | 50% |
| 2. | VermicompostingPit(15ftx9ftx1.5ft) | 50 % | 50% |
| 3. | VermicompostingPit(SingleChamber) (10ftx4ftx2ft) | 50 % | 50% |
| 4. | LivestockManger(1.80x1x1.20M ³) | | |

APPLICATION FORM FOR INDIVIDUAL BENEFICIARY

UNDER COMPONENT 2 OF THE PROJECT

INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)

To,
District Project Officer,
Integrated Development Project,
Sirmaur at Nahan

Subject: - To avail assistance under Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

I _____ W/o, D/o, S/o Sh. _____
intended to avail assistance under Matching Grant Scheme (MGM) HPIDP for my field/farm at
village _____ P.O. _____ Teh. _____
Distt. _____ Himachal Pradesh. I have _____ (bigha) of agricultural land &
_____ (bigha) of fallow land. I practice livestock farming & have _____ No
of livestock with me. I shall follow the process & procedures contained in this Matching Grant
Manual.

I shall feel obliged if the assistance on the items mentioned below along with the estimated cost is granted to me.

| Sr. No | Item for which assistance required | Area (in bigha) (Only for drip irrigation system, Sprinklers & HDPE Pipes, Hose pipes & RRWHS individual) | Total cost of the item as LIP |
|--------|------------------------------------|---|-------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Note: For items such as drip irrigation system, Sprinklers & HDPE Pipes, Hose pipes & RRWHS individual (High irrigation Equipment) the area (in bigha) is applicable

I need technical assistance for the above-mentioned item/items:- Yes/No

Particulars of the beneficiary (enclose self-attested copies of documents enlisted at Sr. No. 1, 4, 5, 6 & 7 for Jamabandi, Sr. No. 8 enclose the copy attested by concerned revenue officer):

- 1 Social Category (Gen/SC/ST): _____
- 2 Whether Widow/Women Headed Household _____
- 3 Phone No. _____
- 4 Aadhar linked Bank A/c No. _____
- 5 Bank Name/Branch _____
- 6 IFSC Code No. _____
- 7 Aadhar Card No. _____
- 8 Khasra No. / Jamabandi _____
- 9 Land holding size (Marginal/small/semi-medium/medium/large) _____
- 10 I have undergone training at KVK/SAU/FFS/Field day/others specific agriculture related training _____
- 11 Whether a part of water user group (WUG) formed under IDP (Y/N) _____
- 12 Whether applicant has received any grant under the matching grants scheme of HPIDP A San Individual (Y/N) _____ b in a group (Y/N) _____
- 13 Whether applicant has received grant on similar asset/works from any other government scheme in last 3-year (Y/N)

Declaration

- 1 I certify that the particulars furnished above by me are true to the best of my knowledge and believe that nothing has been concealed therein.
- 2 I give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/quality of the material and work done.
- 3 In case of miss-utilization or non-utilization of assistance in whole or part, I undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Yours' s faithfully,

Signature

Name

Date and Place

Certificate from Gram Panchayat

Certified that Sh./Smt. _____ W/o, D/o, S/o _____

_____ R/o _____ P.O _____ Teh. _____

_____ Distt. _____, Himachal Pradesh a permanent resident of this village _____, which falls within the Gram Panchayat, and belongs to General/Small & Marginal/ SC/ST/Widow/Women Headed Household and her/his case is recommended for obtaining assistance under HPIDP .

Signature with Official Stamp

Gram Pradhan

Name of Gram Panchayat



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Screening Checklist for Eligibility

| Eligibility Criteria | Yes/No |
|--|--------|
| Ordinary resident of a GP included under the Project (male or Female) | |
| A practicing farmer | |
| At least 18 years of age | |
| Applicants should be able to produce evidence of land ownership, viz., Tatima, Jamabandi, Nakal, etc./Copy of lease agreement/ownership of animals (Registration certificate)/any other certificates per Government guidelines, such land should also be in possession of the applicant/s and free of any ownership conflict/s *In case of women applicants, land records of husband/male head of household should be provided (and the same may be verified from Panchayat Parivar register/ration card, by Pradhan) | |
| Aadhar-Linked bank account in a scheduled bank, held by the beneficiary. | |
| Documentation is complete as per the documentation checklist | |

Application (No. _____) along with project proposal/relevant documents for assistance to the extent of Rs. _____ is forwarded to District Project Officer _____ for necessary action.

Comments of APO: -

Assistant Project Officer,

Block _____

Distt. _____

Himachal Pradesh

Recommendation of concerned DPO.

Grant amount of Rs. _____ (In words _____) only is hereby approved/
sanctioned in favor of Sh./Smt. _____ against Application
No. He/ She has completely fulfilled the criteria according to the guidelines/instructions and
norms of the Matching Grant Scheme under HPIDP.

Comments of DPO:-

**District Project Officer,
Integrated Development Project,
Sirmaur at Nahar**

APPLICATION FORM FOR GROUP BENEFICIARY

UNDER COMPONENT 2 OF THE PROJECT

INTEGRATED DEVELOPMENT PROJECT FOR SOURCE SUSTAINABILITY AND CLIMATE RESILIENT RAIN FED AGRICULTURE (HPIDP)

To,

District Project Officer,
Integrated Development Project,
Sirmaur at Nahau

Subject: - To avail assistance under the Matching Grant Scheme (MGS) of Himachal Pradesh Integrated Development Project for Source Sustainability and Climate Resilient Rain Fed Agriculture.

Sir,

We _____ Group . date of Formation of Group _____ and number of the members in the group _____ intended to avail assistance under HPIDP project for our field/farm/business plan at village _____ P.O. _____ Teh. _____ Distt. _____ Himachal Pradesh.

We will bear percent of the total cost from our own contributions. Further we, agree to deposit an upfront share of 5% of the total cost towards O&M in our Group account, and an additional 2% of the total cost to the IDP - OMIF account operated by our GP _____.

We shall feel obliged if a matching grant is provided to our group under the HPIDP, through Direct Bank Transfer per detail provided below.

| Sr. No | Particulars | Estimated cost (per IPL) |
|--------|-------------|--------------------------|
| | | |
| | | |
| | | |
| | | |

We need technical assistance for the above mentioned item/items: - Yes/No

If " Yes" , specify what kind of technical assistance is required and why?

Office bearers of the Group

| Sr. No. | Name | ContactNo. | Designation |
|---------|------|------------|-------------|
| | | | |
| | | | |
| | | | |
| | | | |

Additional information required from the PG/WUG, along with self attested photocopies:

1. Bank Details

Name of Account holder _____
Aadhar linked Bank Account Number _____
Bank Name & Branch _____
IFSC Code _____

2. Khasra/Jamabandi Number (with Photocopy) _____

3. Resolution passed by the Group (signed by all members): Yes/No

4. Business Plan: A detailed business plan with relevant information pertaining to how, where and when the funds would be utilized, a detail cost estimate, including the group's own contribution, expected benefits and mechanism from benefit sharing.

Declaration

1. We certify that the particulars furnished above by us are true to the best of my knowledge and believe that nothing has been concealed therein.
2. We give an undertaking to the effect that the Department or any other authorized agency shall have the right to inspect that marginal, purchased/ quality of the material and work done and all related records.
3. In case of miss-utilization or non-utilization of assistance in whole or part, We undertake to refund the amount of assistance granted to me in full or in lump-sum, along with the interest at the prevailing bank rates, as agreed with the DPO in such an eventuality.

Your's faithfully,

President (Signature and Name)

Date and Place

Certificate from Gram Panchayat

Certified that the members of _____ groups of village
_____ P.O. _____ Teh. _____ Distt. _____
_____, Himachal Pradesh are permanent resident of this village and belongs
to and their application is in accordance with the approved GPRMP . Thus, the case is
recommended for obtaining assistance under the HPIDP project.

Signature with official Stamp

Pradhan

Gram Panchayat

Name of Gram Panchayat _____

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Application (No. _____) along with project proposal/relevant documents for assistance to the
extent of Rs. _____ is forwarded to District Project Officer _____ for necessary action.

Comments of APO:-

Assistant Project Officer, _____

Distt. -----

Himachal Pradesh

Recommendation of concerned DPO.

Grant amount of Rs. _____ (in words _____) only
is hereby recommended in favor of _____ (name of the WUG/PG), against
Application No. _____. They have fulfilled the criteria according to the guide
lines/instructions and norms of the Matching Grants under HPIDP Project.

Comments of DPO:-

**District Project Officer,
Integrated Development Project,
Sirmaur at Nahan**

LIST OF ELIGIBLE PANCHYATS FOR AVAILING MATCHING GRANTS UNDER HPIDP

| Sr. No. | GP NAME | NAME OF UNIT (CLUSTER) | NAME OF (SUB) CLUSTER | TEHSIL | BLOCK | NAME OF CONSTITUENCY |
|---------|---------|------------------------|-----------------------|--------|-------|----------------------|
| | | | | | | |