

**REPORT/PROCEEDING FOR TECHNICAL EVALUATION OF RFP SUBMITTED  
FOR HIRING OF AN INTERNAL AUDITOR CONSULTANCY FIRM FOR VERIFICATION  
OF UTILIZATION OF GRANTS UNDER THE MATCHING GRANT SCHEME OF  
HIMACHAL PRADESH INTEGRATED DEVELOPMENT PROJECT**

1. The final meeting of Committee constituted for evaluation of Request for Proposal (RFP) for Hiring of an Internal Auditor Consultancy Firm For Verification Of Utilization Of Grants Under The Matching Grant Scheme Of Himachal Pradesh Integrated Development Project was held on 16<sup>th</sup> Oct, 2024(11:30 AM) in the meeting hall of IDP project under the Chairmanship of Sh. Hitender Sharma, Dy. Director Admin, IDP- Solan.

The following members of committee were present in the meeting:-

- i. Sh. Kamal K. Gautam, Deputy Controller (F&A)
- ii. Sh. Tej Prakash, Assistant Director (C&B), IDP-Solan
- iii. Dr. Kapil Chauhan, SMS (A-H), IDP-Solan
- iv. Sh. Sunil Kashyap, SMS (Procurement), IDP-Solan
- v. Sh. Puran Chand, Senior Assistant, IDP-Solan

The members present in the meeting were welcomed by the Chairman.

2. In response to the RFPs issued dated 10<sup>th</sup> September, 2024 to the shortlisted firms, out of eight (8) firms, four (4) firms had submitted their proposal within the stipulated time:

- i. Anish Ashish & Co.
- ii. Agarwal A Kumar & Associates
- iii. Ansul Agrawal & Co
- iv. J K S S & Associates

3. RFPs of the firms were opened by the Committee on 10<sup>th</sup> October, 2024 (03.00PM) one by one in the presence of representatives of one firm after due verification of sealed cover, separate sealed envelopes for technical and financial bid and pen drive with soft copy of the RFP.

4. The committee has evaluated the technical proposals as per the evaluation criteria and awarded points as per RFP issued.

5. Based on the scoring criteria the following firms were found eligible for further financial evaluation (70 marks minimum):


- I. Agarwal A Kumar & Associates
- II. Ansul Agrawal & Co
- III. J K S S & Associates

6. The details of firm that was found to be ineligible during the technical evaluation and the reasons for the same are apprehended below:

**Anish Ashish & Co, Shimla.:** The firm could not obtain the minimum technical points required to qualify for the financial evaluation stage.

Meeting ended with vote of thanks to all by the Chairman.


  
Deputy Controller (F&A) – Member

  
Assistant Director (C&B) – Member

  
SMS (Procurement) – Member

  
SMS (AH) – Member

  
Senior Assistant (HPNRMS) - Member

  
Deputy Director (Admin.)  
Chairman  
HP-IDP  
Dy. Director (Admin.)  
010 CPD IDP Solan

**Table- 1 : Technical Evaluation Summary**


Criteria	Max Points	Name of Firms/Consultant			
		Anish Ashish & Co.	Agarwal A Kumar & Associates	Ansul Agrawal & Co	J K S S & Associates
Specific Experience	10 Points	0	10	10	6
Technical approach and Methodology, Work plan, Organization & Staffing	40 Points	24	23.4	28.6	36.4
Key Experts	50 Points	26.5	50	47.75	48.75
<b>Total Score</b>	<b>100 Points</b>	<b>50.5</b>	<b>83.4</b>	<b>86.35</b>	<b>91.15</b>
<b>Rank</b>		<b>NQ</b>	<b>III</b>	<b>II</b>	<b>I</b>

The minimum technical score (St) required to qualify as per RFP:70

NQ - Not Qualified


  
Deputy Controller (F&A) – Member

  
Assistant Director (C&B) – Member

  
SMS (AH) – Member

  
SMS (Procurement) – Member

  
Senior Assistant (HPNRMS) – Member

  
Deputy Director (Admin.)  
Integrated Chairmannent Project  
Solon (HP) - HP3ID12