

**PROCEEDING OF THE MEETING OF COMMITTEE FOR EVALUATION OF EOI  
DOCUMENTS RECEIVED FOR HIRING CONSULTANT FOR CONDUCTING  
FUNCTIONAL REVIEW OF FORESTRY INSTITUTIONS IN HIMACHAL PRADESH**

The meeting of Committee constituted for evaluation of Expression of Interest (Eoi's) documents received for Hiring of **Consultant for conducting Functional Review of Forestry Institutions in Himachal Pradesh** was held on 18<sup>th</sup> June, 2024 (11.30 AM) in the meeting hall of IDP project under the Chairmanship of Executive Director, IDP- Solan.

The following members of committee were present in the meeting:-

- i. Sh. Hitender Sharma, Dy. Director Admin, IDP-Solan
- ii. Sh Tej Prakash, Assistant Director (Capacity Building)
- iii. Baneshwar Singh, SMS (M&E), IDP-Solan
- iv. Sunil Kashyap, SMS (Procurement), IDP-Solan
- v. Shalini Chauhan, SMS (Forestry), IDP-Solan

The members present in the meeting were welcomed by the Chairman and briefed about the details of Eoi's received from various firms and analyzed the evaluation done by individual committee member.

The following firms had submitted their Eoi's in the stipulated time period with reference to the advertisement notice published in leading newspaper dated 15<sup>th</sup> March, 2024 for hiring of Consultant for conducting Functional Review of Forestry Institutions in Himachal Pradesh.

1. **TERI, Delhi**
2. **ERNST & Young Chandigarh (RO), US**
3. **EPTISA, Kolkata (RO) Spain**
4. **TARU, Delhi**
5. **Lochan &CO., Delhi**
6. **Medhaj, Delhi**
7. **SUTRA, Bhubaneswar**

EoI's received from the firms were jointly evaluated by the Committee after individual evaluation for final shortlisting. After joint evaluation done on the basis of set scoring criteria the following firms were found to be eligible to issue RFP document:

1. **TERI, Delhi**
2. **ERNST & Young Chandigarh (RO), US**
3. **EPTISA, Kolkata (RO) Spain**
4. **TARU, Delhi**
5. **Lochan & CO., Delhi**
6. **SUTRA, Bhubaneswar**

The Chairman further directed to issue RFP document to the selected firms.

Meeting ended with vote of thanks to all participants by the Chairman.

Deputy Director (Administration) – Member

Assistant Director (CB) – Member

SMS (M&E) – Member


SMS (Procurement) – Member

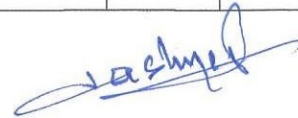
SMS (Forestry) - Member Secretary

Executive Director  
Chairman

## Evaluation Report of EoIs received for Carrying Functional Review of Forestry Institutions in Himachal Pradesh

Expression of Interest (EoI) Short-listing Criteria		TERI, Delhi	ERNST & Young, Chandigarh(RO),US	EPTISA, Kolkata (RO) Spain	TARU, Delhi	SUTRA, Bhubaneswar	Medhaj, Delhi	Lochan & Co. Delhi	
A.	Eligibility Criteria	Marks allocated*							
1.	The firm should be in Consulting Business for the last Five years.	Mandatory	✓	✓	✓	✓	✓	✓	
2.	Overall standing of the Firm (Maximum Marks-10)								
	A Minimum 3 Years	05	5	5	5	5	5	5	
	B Above 3 years	05	5	5	5	5	5	5	
3.	Average Annual Turnover of at least INR 1 Crore in over a period of last three financial years but in any year it should not be less than 50.00 lakh.	05	5	5	5	5	5	5	
4.	At least two studies specifically relating to Organizational Functional Reforms. (Maximum Marks-60)								
4.1	At least two projects related to Organizational Functional Reforms	20	10	20	10	10	10	0	10
4.2	At least one projects for Organizational Functional Reforms in Forest Sector	20	0	20	10	10	0	0	0
4.3	Additional 10 marks each for similar nature assignment in Forest Sector (Maximum Marks-20)	20	0	10	0	0	0	0	0
5.	Experience of working with Central/State Government/PSUs, or UN/ Multilateral Development Banks like World Bank, ADB, etc. on similar nature assignments. (Maximum Marks-15)								
5.1	Experience of working with UN or Multilateral Development Banks like World Bank, ADB funded projects.	10	10	10	10	10	10	10	10

  
DDC Adm)





			TERI, Delhi	ERNST & Young, Chandigarh(RO),US	EPTISA, Kolkata (RO) Spain	TARU, Delhi	SUTRA, Bhubaneswar	Medhaj, Delhi	Lochan & Co. Delhi
5.2	Experience of working with Central/State Government/PSUs.	05	5	5	5	5	5	5	5
6.	Experience of working Internationally	10	10	10	10	10	10	10	10
	<b>Total:</b>	<b>100</b>	<b>60</b>	<b>90</b>	<b>60</b>	<b>60</b>	<b>50</b>	<b>40</b>	<b>50</b>

\*Minimum Qualifying Marks is not less than 50

Deputy Director (Administration) – Member



SMS (Procurement) – Member



Assistant Director (Capacity Building) – Member




SMS (M&E) – Member



SMS (Forestry) - Member Secretary



  
18/06/24  
Executive Director  
Chairman  
HPIDP, Solan