

PROCEEDING OF THE MEETING OF SCREENING COMMITTEE FOR EVALUATION OF REQUEST FOR PROPOSAL (RFP) TO SHORTLIST CONSULTANTS FOR TRAINING NEED ASSESSMENT AND DEVELOP TRAINING STRATEGY FOR VARIOUS STAKEHOLDERS FOR IDP UNDER THE CHAIRMANSHIP OF SH K. THIRUMAL IFS, EXECUTIVE DIRECTOR, IDP- SOLAN HELD ON 04th JANUARY, 2021.

1. The following members were present in the meeting:-
 - i. Sh T.Venkatesan IFS, Dy. Director (Admn).
 - ii. Sh. Prem Sagar Kaushal, Dy. Controller (F&A), IDP- Solan.
 - iii. Dr. Kapil Chauhan, SMS (AH), IDP-Solan
 - iv. Sh. Venay Kumar, SMS (Hydrology), IDP-Solan.


The members present in the Request for Proposal (RFP) evaluation committee (TNA) were welcomed by the Executive Director, IDP Solan and briefed about the system of evaluation as Simplified Technical Proposal (STP). It was apprised during the course of meeting that RFPs were invited from the short listed firms (based on RFOIs) for Selection of a Consultancy Firm for Training Need Assessment (TNA) and to develop training strategy for various Stakeholders under the IDP project. The RFPs were issued to the shortlisted firms on dated 10th October 2020. The last date for submission was 10th November, 2020. The mode of submission of RFP's was through Post/Courier.


2. In response to the RFPs issued five (5 nos.) firms had submitted their proposals within the scheduled deadline as given below:
 1. AMS, Research Consulting, Dwarka, New Delhi.
 2. CTRAN Consulting Ltd., BJB Nagar, Bhuvneshwar, Orissa
 3. NABARD Consultancy Services NABARD Tower, 24 Rajendra Place, New Delhi.
 4. Price Water House Coopers Pvt. Ltd. Gurgaon, Haryana.
 5. Samaj Vikas Development Support Organization, #307, Sri Laxmi Plaza, jafar Ali Bagh, Somajiguda, Hyderabad.
3. The members evaluated the RFP one by one in light of technical evaluation criteria and awarded marks. The technical marks scored by each firm were recorded for next stage.
4. Based on the scoring criteria, the following firms found eligible for further financial evaluation (above 75 marks).
 1. AMS, Research Consulting, Dwarka, New Delhi.
 2. CTRAN Consulting Ltd., BJB Nagar, Bhuvneshwar, Orissa.
5. The details of firms who were found ineligible/non responsive to TNA TOR during the technical evaluation and the reasons for the same are appended below:
 1. **NABARD Consultancy Services NABARD Tower, 24 Rajendra Place, New Delhi** – Work plan way beyond scope of deliverable time framework,


Tech-5 and Tech-6 not in prescribed format and also not adhering to project payment terms and conditions (criteria mentioned in issued RFP).


2. **Price Water House Coopers Pvt. Ltd. Gurgaon, Haryana** – Financial bid not submitted as per the Quality Cost Based Selection (QCBS) single envelop system (criteria mentioned in issued RFP ITC reference 10.1 page no. 32) hence not evaluated.
3. **Samaj Vikas Development Support Organization, #307, Sri Laxmi Plaza, jafar Ali Bagh, Somajiguda, Hyderabad – 500082-** Curriculum Vitae (CV) not signed by K1 (Team leader) and K3(3) Animal husbandry expert (as per RFP format Tech 6).

Submitted for approval please.


(Sh T. Venkatesan IFS)
Dy. Dir. Admin.
Member


(Prem Sagar)
Dy. Controller (F&A)
Member


(Venay Kumar)
SMS Hydrology
Member


(Dr. Kapil Chauhan)
SMS AH
Member Secretary


05/01/2021.
SH K. THIRUMAL IFS
Chairman
EXECUTIVE DIRECTOR
IDP-Solan

SCORE SHEET RFP - TNA

Criteria	Sub Criteria					
	C1	C2	C3	C4	*C5	
1. Specific Experience of Consultant relevant to assignment (10 Points)	(1.a) Minimum 3 projects (3 Points)	10	10	10	10	NA
	(1.b) Additional Project (1 each, max. 7 Points)					
S.TOTAL (1)						
2. Adequacy and Quality of proposed Methodology and Work Plan w.r.t TOR (45 points)	(2.a) Technical Approach and Methodology (25 Points)	25	20	10	10	NA
	(2.b) Work Plan (15 Points)	12	15	15	0	NA
	(2.c) Organization and Staffing (10 Points)	8	6	6	0	NA
S.TOTAL (2)						
Weighted average to maximum of 45 marks						
	45	41	31	10	NA	
	40.5	36.9	27.9	9	NA	

3. Key Experts Qualification and Competence for the assignment (45 Points)	3.1 K-1 (Team leader) (15 Points)	(3.1.a) General Qualification (3 Points)	3	3	0	0	0	NA
		(3.1.b) Experience on Similar Project (11 Points)	7.7	9.9	0	0	0	NA
	3.2 K-2 (Forestry, Agriculture and Animal Husbandry) (10 Points to each expert)	(3.1.c) Working in the Himalayan Region of India, Knowledge of Local Language etc.(1 Points)	0	0	0	0	0	NA
		S.TOTAL (3)	10.7	12.9	0	0	0	NA
		(3.2.a) General Qualification (2 Points)*3	6	6	4	0	0	NA
		(3.2.b) Experience on Similar Project (7 Points)*3	16.1	16.1	14.7	0	0	NA
		(3.2.c) Working in the Himalayan Region of India, Knowledge of local language etc. (1 Points)*3	1	1	2	0	0	NA
		S.TOTAL (4)	23.1	23.1	20.7	0	0	NA
		G.TOTAL (1+2+3+4)	84.3	82.9	58.6	19	NA	NA
		Ranking Score	I	II	NA	NA	NA	
C1	C2	C3	C4		C5			
CTRAN Consulting Ltd., BJB Nagar, Bhubneshwar, Orissa.	AMS, Consulting, New Delhi.	Research Dwaraka, Samaj Vikas Organization, #307, Sri Laxmi Plaza, jafar Ali Bagh, Somajiguda, Hyderabad.	NABARD Consultancy Services NABARD Tower, 24 Rajendra Place, New Delhi.	Price Water House Coopers Pvt. Ltd. Gurgaon, Haryana.				

* Financial bid not submitted as per the QCBS single envelop system (criteria mentioned in issued RFP ITC reference 10.1 page no. 32) hence not evaluated.

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